

Tuesday, 7 December 2021

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## CABINET

You are summoned to a meeting of the Cabinet which will be held in the Council Chamber, Woodgreen, Witney, OX28 1NB on **Wednesday, 15 December 2021 at 2.00 pm.**



Giles Hughes  
Chief Executive

To: Members of the Cabinet

Councillors: Michele Mead (Leader), David Harvey (Deputy Leader), Suzi Coul, Councillor Merylyn Davies, Jane Doughty, Jeff Haine, and Norman MacRae MBE

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

# AGENDA

1. **Notice of Decisions (Pages 5 - 12)**  
To receive notice of the decisions taken at the meeting held on 10 November 2021.
2. **Apologies for Absence**
3. **Declarations of Interest**  
To receive any declarations from Members of the Committee on any items to be considered at the meeting
4. **Participation of the Public**  
To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure.
5. **Receipt of Announcements**  
Purpose:  
To receive any announcements from the Leader of the Council or Members of the Cabinet.
6. **Finance Performance Report 2021-22 Quarter Two (Pages 13 - 26)**  
Purpose  
This report provides details of the Council's financial performance at the end of 2021-22 Quarter Two (Q2).  
  
Recommendation  
That the 2021/22 Q2 finance performance be noted.
7. **Approval of Extension to Agreement for Support Services with Publica (Pages 27 - 44)**  
Purpose  
For Cabinet to consider an extension of the Publica service agreement for Support Services.  
  
Recommendation  
That the Support Services Agreement with Publica Group (Support) Limited be extended for a further four year term until 31 October 2026.
8. **Infrastructure Funding Statement (Pages 45 - 64)**  
Purpose  
To consider and approve the West Oxfordshire Infrastructure Funding Statement (IFS) for 2020/21.  
  
Recommendation  
That the Infrastructure Funding Statement (IFS) attached at Annex A to the report be approved and published on the Council's website by 31 December 2021 in accordance with legislative requirements.
9. **Annual Monitoring Report (Pages 65 - 108)**  
Purpose

To consider the Council's Local Plan Annual Monitoring Report for 2020-2021.

Recommendation

That the content of the Local Plan Annual Monitoring Report be noted.

10. **Performance Monitoring Report Q2 - 2021/22 (Pages 109 - 142)**

Purpose

This report provides details of the Council's operational performance at the end of 2021-22 Quarter Two (Q2).

Recommendation

That the 2021/22 Q2 service performance be noted.

11. **Exclusion of Public and Press**

In view of the likely disclosure of exempt information, as defined in paragraphs 1 and 2 of Part 1 of Schedule 12A to the Local Government Act 1972, the public be excluded from the meeting for the remaining item of business.

12. **Consideration to write off debt (Pages 143 - 148)**

Purpose

To seek approval for the writing off of Council Tax debts in excess of £5,000.

Recommendation

That Cabinet approve the write off as detailed within the report.